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Staff Senate Meeting Minutes

Staff Senate

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Minutes Staff Senate Meeting, September 11, 2003

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**Minutes
Staff Senate Meeting
Thursday, September 11, 2003**

- I.** The Staff Senate Meeting was called to order at 9:30 a.m. by Chair, Kenley Haley.

Members Present: Kelly Anglen, Vicky Hartwell, Shelley Wilmoth, Rodney Hughes, Tommi Featherston, Patricia Edwards, Janet Bowlin, Bonnie Powell, Bonnie Swayze, Susan Huskey, Susan Yell, Carla Coker, Lioneld Jordan, Renee Clay, Heather Sprandel, Barbara Taylor, Carrie Whitmer, Jewel Lindsey, Eric Vaught, Susan Rausch, Joe Terry, Candy Erbe, Kenley Haley, David Savage, Amy Bell, Robyn Moore, Barbara Yule

Members Absent: Christine Parks, Bruce McNully

- II.** A motion was presented, seconded, and approved to adopt the agenda as written.
- III.** A motion was presented, seconded, and approved to adopt the August 8, 2003 minutes as revised.
- IV.** **Employees of the Quarter/Employee of the year recognition** – Christine Parks was unable to attend the meeting...no recognition at this meeting.
- V.** **Staff Graduates Recognition** – University staff were recognized to the group as new graduates.
- VI.** **Campus Safety Representative** – There was no report.
- VII. Committee Reports**
- A. Standing Committees**
1. **Communications – Susan Huskey** stated the committee did not meet.
 2. **Elections, Jewel Lindsey** – Committee did not meet.
 3. **Scholarships and Awards, Candy Erbe** – The committee did not meet.
 4. **Finance, Amy Bell** – Amy Bell handed out the finance report, fiscal year report. The rollover balances have been posted. She announced that a new camera had been purchased.
 5. **Parking and Transit, Bonnie Powell** – several topics were discussed with parking concerns:
 - The cost of the parking deck fee to be around \$500/year.
 - Gate at Garland & Dickson to be like that at Residence Hall.
 - The Garland/Dickson Street intersection will be closed all summer.
 - HOTZ Hall parking is negligible due to construction vehicles; suggestions to redirect these vehicles to help with the problem mentioned.
 - A Staff Senate Parking Resolution handout was distributed with suggestions for new buildings and appropriate parking solutions to accommodate the goal of 22,500 students by 2010.
 - A resolution was offered to for the Staff Senate to host “open parking forums” across campus to concentrate on specific areas and needs...there were no objections to proceed.

6. **Safety, Joe Terry** – Committee had several meetings. Lioneld Jordan stated the traffic lights at dangerous intersections will be functioning soon. The intersection at Stadium Drive and Maple Streets is considered extremely dangerous.
7. **Employee of the Quarter, Christine Parks** – Christine Parks was not present.
8. **Legislative, Bonnie Swayze** – There was no official meeting. There was discussion concerning the understanding of the January legislature's ruling on cost of living raises and overtime pay for non-classified and classified employees. Dr. Barbara Taylor stated the University staff would not be affected and explained the process as opposed to the private sector.
9. **Internal Affairs, Lioneld Jordan** – Lioneld announced that he had been placed on the Regional Transportation Committee. He mentioned there was no crosswalk planned on Arkansas Avenue, that he would follow-up on traffic light areas, and that a food drive would begin this Fall: "With a Can We Can".

B. Ad Hoc Committees

1. **Fringe Benefits, Bonnie Swayze** – Several items were mentioned for discussion. Information available as to asking EDOC specific questions concerning self or family members' conditions and medical procedures with answers within 24 hours, accomplished via email or the telephone; supplemental benefits for health insurance enrollees; management of chronic illnesses; Cafeteria Plan, COBRA, & HIPPA issues; PCP referrals. When asked about an early retirement for the College of Agriculture, Dr. Taylor said this was not available on the Fayetteville campus.
2. **By-Laws, Candy Erbe** – The committee did not meet. There was a move to pass the by-laws, motion made, seconded. Dr. Taylor asked for discussion on several areas to change. Motion to amend, seconded, and was passed. Original motion as amended passed.

VIII. Old Business

- A. **By-Law Changes** – By-Laws were amended and motion to accept passed.

IX. New Business -

- A. **Custodial Issue** – Jewel Lindsey brought up the issue of complaints concerning the custodial effectiveness. Suggestions as to reasons for lack of satisfaction in this area were fewer employees doing more work, less benefits to them, a language barrier in some cases, and a morale (attitude) that is less than positive. Will attempt to create a working environment with improvements areas of work load, job performance, job professionalism, and efficiency.
- B. **Stadium/game safety** - Safety issues mentioned concerning establishing a simpler and more time efficient system for the flow of ticket holders through the gates of the stadium. Also, who is monitoring the many people sitting outside to watch the game on the screen? Lioneld shared his experience with not being able to take candy into the stadium that he may need for medical reasons.

X. Other Business –

- A. **Parking, Gary Smith** - Mr. Smith reported that the faculty/staff lots are nearly all complete and that the Garland Street construction will be completed soon. Due to certain circumstances the Parking Deck completion has been moved up to February 2005. Other

topics were illegal parking, new clear, nonrenewable window stickers and the shortage of University bus drivers. At this time the system is five drivers short and looking for additional part time employees.

- B. Announcements, Dr. Barbara Taylor** – Dr. Taylor gave a progress report on the remodeling efforts ongoing in the Human Resources Department and asked for patience during this time. She asked for and answered various questions about EDOC. Dr. Taylor mentioned the Employee Awards Banquet October 6th, and invited the Staff Senate to attend.
- XI. Adjournment** – A motion was presented, seconded, and approved to adjourn the meeting. Meeting adjourned at 11:28.

Respectfully submitted by Jim Wells